

## Frequently Asked Questions for Off site Events

### **How far in advance do I need to reserve my date?**

Wedding receptions typically book 6-12 months in advance. Business Events usually have a shorter lead time. We suggest reserving your date as soon as it is confirmed. Summer weekends and all dates in December fill very quickly.

### **Do you require a deposit?**

We ask for a 25-50% initial payment for most events. This guarantees your placement on our calendar.

### **Are you insured?**

We are fully licensed and insured for product liability.

### **Do you provide tastings?**

Yes. We plan three group tastings a year. Please let us know and we will add you to our invitation list.

### **Can I make up my own menu or make changes in your menus?**

Absolutely! We love to help you create a special menu just for your party! If you choose one of the menus, you are welcome to make any additions or changes you prefer.

### **Can you provide for vegetarian and special dietary needs?**

We have wide variety of vegetarian, vegan and other special needs menu items. When you come in to plan your event, we will discuss your dietary needs and suggest a menu that will be suitable for you and your guests. Please tell us if we need to consider food allergies.

### **Can you provide bartenders for my party?**

We can only provide bartenders if we supply the bar. Our insurance prohibits us from serving liquor that is not covered by our insurance.

### **How many staff will be at my event?**

The number of staff needed depends on the menu chosen, how many guests you are expecting and whether you choose china or disposable products. When we prepare your proposal, estimated hours and costs for staff will be included.

### **How will I know what my total event cost will be?**

After meeting with one of our professional event planners and discussing your needs for the event, we will prepare an itemized estimate for you. There will be separate line items for food, staff, rental equipment, china, linens - whatever you need us to provide or coordinate for you.

### **Do your servers wear uniforms?**

Our trained, professional staff is attired in black uniforms. They are crisp, neat, and always ready to help with a smile!

**Can you take care of special custom china, glassware and linens for me?**

We have access to many patterns of china, flatware and glassware, as well as a full color range of linens. We also work with a specialty linen company for very special occasions. Ask your event coordinator to see our sample fabrics. Once you make your choices, we will order and arrange for delivery of rental items. We also coordinate the set up the day of your event.

**How about tents, tables and chairs?**

A full range of styles and sizes are available from our rental vendors. Usually we have the rental company tent person measure for tent needs.

**Do you require a contract?**

Yes. Call us at 218-740-3039 and we will e-mail a sample to you.

**Do you charge a gratuity on your bill?**

We do not put gratuities on our invoices unless directed to do so by the client. Gratuities are left to your discretion. We do not put tip jars out for cash bars at weddings and parties.

**Can you recommend other vendors for our event?**

Yes, we have a list of independent contractors and vendors we work with.